



Ozark Christian College Employment Application

Name: _____

Position applied for: _____ Desired pay amount: _____

Authorized to work in the US? ☐ Yes ☐ No

Have you accepted Jesus Christ as your personal Savior? ☐ Yes ☐ No

What church do you attend? _____

What denomination is your church? _____

Please list three references:

Name	Title	Relationship	Phone	Email

I certify that my answers are true and complete to the best of my knowledge. I understand that nothing contained in this application or conveyed during any interview is intended to create an employment contract. I understand that filling out this form does not indicate there is a position open and does not obligate Ozark Christian College to hire me. I give permission for Ozark Christian College to verify my references pre-offer. If this application leads to employment, I understand that any false or misleading information in my application, resume, or interview may result in my release from employment. I understand that any employment with Ozark Christian College is at-will and can be terminated at any time for any reason with or without advance notice by myself or Ozark Christian College.

Name: _____

Date signed: _____

Signature: _____

Campus safety: In compliance with the Clery Act, Ozark Christian College publishes annual reports containing information about crime prevention, reporting policies, crime statistics, and other safety- and security-related information. The college also maintains daily crime and fire logs. To view OCC's Annual Security and Fire Safety Report, go to occ.edu/security. Hard copies are also available upon request at the Ozark Christian College Student Affairs Office, 1111 North Main Street, Joplin, MO 64801.



EMPLOYMENT BACKGROUND CHECK DISCLOSURE

Ozark Christian College may obtain a background report about you for employment purposes. This report may be obtained after a conditional offer of employment has been made and may be used in making decisions regarding your employment.

The background report may include information permitted by applicable federal and state law, which may include criminal history and other information relevant to employment.

If Ozark Christian College obtains a background report about you, you will be provided with a separate authorization and acknowledgment through our background-check provider before the report is obtained. By completing that authorization, you will be giving Ozark Christian College permission to obtain the report.

You will also receive information regarding your rights under the federal Fair Credit Reporting Act (FCRA), including the applicable FCRA Summary of Rights, and any state-specific notices or summaries of rights required to be provided to you.

If information contained in a background report may result in a decision not to employ you, Ozark Christian College will follow the applicable requirements of the FCRA and other applicable law before taking adverse action based on the report. This includes providing you with a copy of the report and the applicable summary of your rights and providing you an opportunity to review and address information contained in the report, as required by law.

Ozark Christian College will use information obtained through a background check only for lawful employment-related purposes and will comply with applicable federal and state laws governing the use of background information in employment decisions.

This disclosure is provided for informational purposes and is separate from the authorization and acknowledgment that you will be asked to complete before a background check is conducted.